



UNIVERSITÀ
DEGLI STUDI
FIRENZE

Da un secolo, oltre.



HR EXCELLENCE IN RESEARCH

CALL FOR APPLICATIONS 2024/2025

FIRST CYCLE DEGREE IN
SUSTAINABLE BUSINESS
FOR SOCIETAL
CHALLENGES

CLASS L-18

Scuola di
Economia e Management



THE RECTOR

- HAVING REGARD TO law no. 241 of 2 August 1990 containing "New rules on administrative procedures and the right of access administrative documents"
- HAVING REGARD TO law no. 341 dated 19 November 1990 regarding the "Reform of University Degree programme Regulations"
- HAVING REGARD TO law no. 264 dated 2 August 1999 containing "Regulations on access to university programmes"
- HAVING REGARD TO Presidential Decree no. 445 dated 28 December 2000 on the "Consolidated text of laws and regulations on administrative documentation"
- HAVING REGARD TO law no. 170 of 8 October 2010 on "Regulations for schools regarding specific learning disorders," and, in particular, article 5, paragraph 4
- HAVING REGARD TO decree no. 5669 of the Minister of Education, University and Research dated 12 July 2011 on "Guidelines for specific learning disorders" and in particular the annex referred to in article 3
- HAVING REGARD TO EU Regulation no. 2016/679 of the European Parliament and of the Council dated 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation)

PURSUANT TO

- the Statute issued by Rectoral Decree no. 1680 (reg. no. 207006) dated 30 November 2018, in particular Article 49 thereof
- the "Regulations for students engaged in part-time teaching activities" issued by Rectoral Decree no. 1045 (reg. no. 177464) dated 26 August 2022
- the University Academic Regulations, issued by Rectoral Decree no. 1385 (reg. no. 301903) of 11 December 2023

HAVING REGARD TO the resolution of the Academic Senate no. 310 (reg. no. 35949) dated 15 February 2024, which defined pursuant to Law no. 264/99 the scheduling of access to degree programmes with a local cap on enrolment for academic year 2024/2025

HAVING REGARD TO the "Procedures for the entry, stay, registration of international students and related recognition of qualifications, for courses in higher education in Italy valid for the academic year 2024-2025"

HAVING REGARD TO Executive Decree no. 356 (reg. 49416) dated 4 March 2024 appointing the Inclusion and Diversity Committee to verify documentation attesting to disability/invalidity or a SLD

HEREBY DECREES

a selection procedure for admission to the first cycle degree programme in ***Sustainable Business for Societal Challenges [L-18]*** in academic year 2024/2025.



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Definitions

APPLICANTS WHO ARE EU / EQUIVALENT/ NON-EU CITIZENS RESIDENT IN ITALY

This cohort includes:

- citizens of any nation belonging to the European Union
- citizens of Norway, Iceland, Lichtenstein, the Helvetic Confederation, the Republic of San Marino and the Holy See
- non-EU citizens referred to in article 39, paragraph 5 of Legislative Decree no. 286/1998
- non-EU citizens already enrolled at an Italian university in academic year 2023/2024
- non-EU nationals holding an EU long-term resident's permit (formerly a residence card)
- non-EU nationals holding a currently valid residence permit for family reasons, work, political asylum, subsidiary protection, religious reasons, social protection, victims of domestic violence, calamity, special labour exploitation, acts of special civic value, special protection (art. 32, par. 3, Legislative Decree no. 25 of 28 January 2008)
- employees serving in foreign diplomatic missions and international bodies based in Italy, accredited by the Italian State or the Holy See, and their spouses and dependent children.

APPLICANTS WHO ARE NON-EU CITIZENS RESIDENT ABROAD

This cohort includes:

- non-EU citizens resident abroad and who do not meet any of the conditions described above
- non-EU citizens who are applying for residence permits for study purposes

MARCO POLO PROJECT

This cohort includes:

- Chinese citizens who have joined the project and hold an Italian language certificate (level B1 or higher).

Important: in the case of dual citizenship, one of which is Italian, the Italian citizenship shall prevail.

- (law no. 218, art. 19 par. 2 of 31 May 1995).

Art. 1 – Places available

1. The following places are available:

- 150 places for EU and non-EU citizens resident in Italy¹
(of which 5 for part-time enrolment)
- 95 places for non-EU citizens resident abroad¹
(of which 5 for part-time enrolment)
- 5 places for Chinese citizens taking part in the Marco Polo project¹

Art. 2 – Who can apply and admission requirements

1. Applicants who hold an **upper secondary school diploma** awarded in Italy or abroad (see Appendix) or who will be awarded one in school year 2023/2024 and who meet the following requirements **by the deadline for application** (see attached information sheets) are eligible to apply:

- a) they must **hold level B2** European Framework of Reference **English language certification**
- b) they must have taken the ENGLISH TOLC-E exam delivered by the CISIA Consortium.
- c) they must have applied for pre-enrolment through the appropriate University portal in accordance with the provisions in the ministerial regulations for foreign students' access to university programmes (only for non-EU applicants resident abroad and Chinese citizens involved in the Marco Polo Project).

2. The English language proficiency requirement may be met by passing a test held exclusively in person at the CLA ([University Language Centre](#)) or by presenting a language certificate issued by one of the following certifying bodies:

- a. [British Council IELTS](#) -International English Language Testing System with a score higher than 5.5
- b. [Cambridge English Language Assessment](#) - First (FCE) with Grade B (173-179) or Grade C (160-178)
- c. [Educational Testing Service \(ETS\)](#)- TOEFL iBT with a score of between 72 and 94.

3. Native English speakers **are not required to present a language certificate**. Native speakers are defined as students who are nationals of any of the following countries: Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, United Kingdom, USA.

¹ see DEFINITIONS paragraph

4. The deadlines and procedures for submitting an application and for registering are indicated for each cohort in the information sheets attached to this notice (information sheets 1 and 2), of which they are an integral part.

Art. 3 – ENGLISH TOLC-E. What is it and how does one register for the test?

1. ENGLISH TOLC-E is a test consisting of 36 questions divided into 3 sections: math, logic, and text comprehension. The test lasts 90 minutes. The result of the test is determined by the number of correct, wrong and blank answers taking into account the following criteria:
 - 1 point for each correct answer
 - 0 points for each blank answer
 - – 0.25 points for each wrong answer
2. Each candidate may take more than one ENGLISH TOLC-E, but only one per month.
3. To register for the ENGLISH TOLC-E, you must log onto the [dedicated CISIA page](#).
4. The test can be taken in-person (TOLC at the university) or remotely (TOLC@CASA) at any consortium university location (see [calendar posted on the CISIA website](#)).
5. The calendar of ENGLISH TOLC-E tests provided by the University of Florence is also posted on the [School of Economics and Management page](#).

Art. 4 – Ranking procedure

1. To draw up the rankings, the **best score awarded** among the various ENGLISH TOLC-E taken is **automatically acquired**; there is no minimum threshold score.
2. Based on the resulting scores, three merit rankings are drawn up as follows:
 - ranking of candidates who are citizens of the European Union and non-EU citizens resident in Italy
 - ranking of candidates who are non-EU citizens resident abroad
 - ranking of candidates who are Chinese citizens taking part in the Marco Polo Programme.
3. Candidates shall be ranked in descending order according to their score. **In the case of equal scores, preference will be accorded to the younger candidate.** Those suitably placed in the ranking are admitted until all available places are filled.

Art. 5 – Part-time students

1. Part-time regulations are available online at the dedicated page ([Regulations for students engaged in part-time educational activities](#)).
2. Those who wish to enrol as part-time students **must** request part-time student status during registration, as proposed by the system. The administration is under no obligation to grant such status.
3. Candidates who do not respect the application procedures and deadlines set out in this article will have their application refused.
4. Part-time status is awarded in order of ranking.

Art. 6 – Additional learning obligations (OFAs)

1. After taking the ENGLISH TOLC-E, students scoring less than 11 points will be assigned Additional Learning Obligations (OFAs).
2. Methods for fulfilling additional learning obligations will be announced on the [School of Economics and Management](#) page.

Art. 7 – Contacts

1. For information on how to register for **ENGLISH TOLC-E**, contact the [CISIA Help Desk](#) only.
2. For information regarding the procedure for **applying for admission** and for information regarding registration or for transferring from another programme/university, contact the [Student Selection Procedures Desk](#) only.
3. For information regarding pre-enrolment, visa issuance and the registration procedure, non-EU applicants living abroad and Chinese applicants taking part in the Marco Polo Project can contact the [International Desk](#).
4. In keeping with the principles of personal responsibility and minimum diligence required of candidates, the administration takes no responsibility for candidates who contact other offices.

Important For information on the University's facility closures, see [the page dedicated to programmes with a cap on enrolment](#).

Art. 8 – Processing of personal data

1. Personal data related to this proceeding are collected and processed for the institutional purposes of this University in accordance with the General Data Protection Regulation (GDPR 2016/679).
2. Please read the "[Information for the processing of personal data of individuals interested in participating](#)"



in personnel recruitment procedures or selection procedures for admission to programmes with a cap on enrolment or for the awarding of research grants, scholarships, collaborations and/or teaching positions" that can be consulted [online](#).

3. Applications and documents produced for the competitive admissions procedure constitute "administrative documents" with respect to which, except in exceptional cases, confidentiality must be excluded. Such acts, once acquired for the purpose of the admissions procedure, leave the personal sphere of the participant who, therefore, does not assume the role of a counter-interested party in deciding access to the acts of the procedure by another party. In any case, the provisions of the General Regulation on the Protection of Personal Data (EU Regulation 2016/679 of the European Parliament and of the Council dated 27 April 2016), on the protection of individuals with regard to the processing of Personal Data and on the free movement of such data, published in the OJEU of 04 May 2016, will be respected.

Art. 9 – Publication

1. This notice is published on the University noticeboard and is available [online](#). Publication shall serve as notification to interested parties for all legal purposes and effects.

Art. 10 – Procedure manager

1. The administrative Procedure Manager is Dott. Maria Orfeo, Head of the Academic Services Area (art. 5, par. 1 of Law 241/90).

Art. 11 – Final provisions

1. For anything not specified in this notice, reference is made to the relevant regulations in force. The same notice constitutes *lex specialis* for the competitive admissions procedure, and participation in the same implies implicit acceptance, without reservation, of all the provisions contained therein.
2. This administration reserves the right to exclude candidates at any time for failure to comply with the provisions given herein or with the deadlines indicated or for failure to meet their requirements.

THE RECTOR
Prof. Alessandra Petrucci



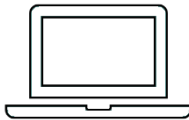
PROCEDURE FOR NON-EU APPLICANTS RESIDENT ABROAD AND FOR MARCO POLO APPLICANTS

Read the call for applications carefully!

The notice contains all the information you need

Submit an application

1



To be placed in the ranking list, register for the competitive admissions procedure by 11:59 pm on 5 July 2024. Follow the instructions and respect the deadline.

Remember to also apply for pre-enrolment through [Universitaly](#) by 11:59 pm on 5 July 2024.

2



ENGLISH TOLC-E: validity

Any ENGLISH TOLC-E taken between 1 May 2023 and 5 July 2024 at any of the venues that deliver the test is valid, regardless of the test mode (@home @university)

Check available dates on the [CISIA](#) website

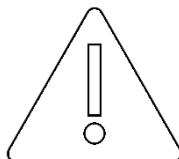
3



Register

Starting 17 July 2024, check your position in the ranking from your personal SOL area and, if you are ADMITTED (*AMMESSO*), you can register.

4



Take note of any OFA

For both the assignment and fulfilment of any Additional Learning Obligations, read what will be posted on the [School of Economics and Management](#) page



When and how to submit an application

1. The application may be submitted exclusively through the [University's Online Services \(SOL\)](#).
2. The procedure for accessing Online Services is as follows:
 - Those who are already registered with [SOL](#) log in directly with username and password
 - Those who are not registered must register and then log in using the received username and password
3. To submit an application applicants must:
 - Access the Student Career Management (GCS) Application from the [SOL](#) page.
 - Click on the Menu in the upper right-hand corner > *Segreteria* > *Concorsi di ammissione* > *Iscrizione concorsi* (> Administration> Call for applications > Application)
 - Complete the application up to payment
 - Pay the 25.00 Euro application fee.

Important *Once the application is closed, it can no longer be modified or withdrawn.*

4. Applicants must complete the application and pay the application fee by 11:59 pm on 5 July 2024.
5. Applicants who **submit the application only without also paying the application fee** will not be placed on the ranking list and under no circumstances can they pay after the deadline, not even with a late-payment charge.
6. Candidates who do not respect the application procedures and deadlines set out in this article will have their application refused.

Deadlines: publication of ranking, adjustments, how to register

DEADLINES CALENDAR

Phase	Publication of successful applicants	Application and payment Deadline
Ranking	17 July 2024	30 July 2024
1 st adjustment	31 July 2024	6 August 2024
2 nd adjustment	7 August 2024	27 August 2024

Phase	Publication of successful applicants	Application and payment Deadline
3 rd adjustment	28 August 2024	3 September 2024
4 th adjustment	4 September 2024	10 September 2024
5 th adjustment	11 September 2024	17 September 2024
6 th adjustment	18 September 2024	24 September 2024
7 th adjustment	25 September 2024	1 October 2024
8 th adjustment	2 October 2024	8 October 2024
9 th adjustment	9 October 2024	15 October 2024
10 th adjustment	16 October 2024	22 October 2024
11 th adjustment	23 October 2024	29 October 2024
12 th adjustment	30 October 2024	5 November 2024
13 th adjustment	6 November 2024	12 November 2024
14 th adjustment	13 November 2024	19 November 2024
15 th adjustment	20 November 2024	26 November 2024
16 th adjustment	27 November 2024	3 December 2024
17 th adjustment	4 December 2024	10 December 2024
18 th adjustment	11 December 2024	17 December 2024
Ranking closes 20 December 2024		

1. The ranking **will be published** at 12 noon on **17 July 2024**.
2. For each phase, ADMITTED candidates must enter the personal page of the [University's Online Services \(SOL\)](#), see their position in the *Concorsi di ammissione* (Admission Competitions) area, and submit the request for registration by the abovesaid deadline by contacting the [International Desk](#).
3. As no personal communication will be sent, it is incumbent on the applicant to view the ranking and its subsequent adjustments, as described above.
4. By Rectoral Decree, the rankings close on 20 December 2024.



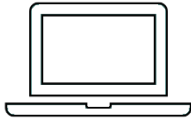
PROCEDURE FOR EU AND NON-EU CANDIDATES RESIDENT IN ITALY

Read the call for applications carefully!

The notice contains all the information you need

Submit an application

1



To be placed in the ranking list, register for the competitive admissions procedure by 11:59 pm on 6 September 2024. Follow the instructions and respect the deadline.

2



ENGLISH TOLC-E: validity

Any ENGLISH TOLC-E taken between 1 May 2023 and 6 September 2024 at any of the venues that deliver the test is valid, regardless of the test mode (@home @university)

Check available dates on the [CISIA](#) website

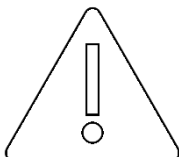
3



Register

Starting 13 September 2024, check your position in the ranking from your personal SOL area and, if you are ADMITTED (*AMMESSO*), you can register or transfer to another degree programme/this university

4



Take note of any OFA

For both the assignment and fulfilment of any Additional Learning Obligations, read what will be posted on the [School of Economics and Management](#) page

When and how to submit an application

1. The application is submitted exclusively through the [University's Online Services \(SOL\)](#).
2. The procedure for accessing Online Services is as follows:
 - Those who are already registered with [SOL](#) log in directly with SPID/CIE credentials.
 - Those who are not registered must register and then log in with SPID/CIE credentials
 - Foreigners without SPID/CIE must register and then log in with the issued username and password
3. To submit an application applicants must:
 - Access the Student Career Management (GCS) Application from the [SOL](#) page.
 - Click on the Menu in the upper right-hand corner > *Segreteria* > *Concorsi di ammissione* > *Iscrizione concorsi* (> Administration> Call for applications > Application)
 - Complete the application up to payment
 - Pay the 25.00 Euro application fee.

Important *Once the application is closed, it can no longer be modified or withdrawn.*

4. Applicants must complete the application and pay the application fee by 11:59 pm on 6 September 2024.
5. Applicants who **submit the application only without also paying the application fee** will not be placed on the ranking list and under no circumstances can they pay after the deadline, not even by applying a late-payment charge.
6. Candidates who do not respect the application procedures and deadlines set out in this article will have their application refused.

Deadlines: publication of ranking, adjustments - registration/transfers

DEADLINES CALENDAR

Phase	Publication of successful applicants	Application and payment Deadline
Ranking	13 September 2024	24 September 2024
1 st adjustment	25 September 2024	1 October 2024
2 nd adjustment	2 October 2024	8 October 2024

Phase	Publication of successful applicants	Application and payment Deadline
3 rd adjustment	9 October 2024	15 October 2024
4 th adjustment	16 October 2024	22 October 2024
5 th adjustment	23 October 2024	29 October 2024
6 th adjustment	30 October 2024	5 November 2024
7 th adjustment	6 November 2024	12 November 2024
8 th adjustment	13 November 2024	19 November 2024
9 th adjustment	20 November 2024	26 November 2024
10 th adjustment	27 November 2024	3 December 2024
11 th adjustment	4 December 2024	10 December 2024
12 th adjustment	11 December 2024	17 December 2024
Ranking closes 20 December 2024		

- The ranking **will be published** at 12 noon on **13 September 2024**.
- For each phase, ADMITTED applicants must enter the personal page of the [University's Online Services \(SOL\)](#), see their position in the *Concorsi di ammissione* (Admission Competitions) area, and submit the application for registration/ transfer to a different programme or to this university by the deadline indicated in the deadlines calendar, following the procedure proposed by the system. The application must be submitted, along with payment of the fee, strictly by the application deadline. The mere submission of the application without payment of the fee will result in forfeiture of the assigned place. Under no circumstances are late payments allowed, not even with a late-payment charge.

Important *Non-EU citizens with a residence permit for study purposes who formally withdraw from studies at this or another university no longer meet the requirements for residence in Italy and will consequently lose their permit. In this case, they will have to return to their country of origin and initiate pre-enrolment procedures through Universitaly at the Italian diplomatic representations*



with territorial jurisdiction (embassies or consulates) by the deadlines set annually by [ministerial regulations for foreign students' access to university programmes](#).

7. As no personal communication will be sent, it is incumbent on the applicant to view the ranking and its subsequent adjustments, as described above.
8. By Rectoral Decree, the rankings close on 20 December 2024.

APPENDIX - Students holding qualifications awarded abroad: what to present

A) For admission to first cycle or single cycle degree programmes:

The upper secondary school-leaving certificate, an original or true copy, legalized or apostilled, accompanied by an official translation into Italian (documents in English, French and Spanish do not require translation into Italian) and the Declaration of Value issued by the Italian diplomatic or consular Representation of the country where the document was issued. The Declaration of Value must show that the certificate was awarded at the end of at least 12 years of schooling and that, in the country in which it was obtained, it allows access to a university degree programme similar to the one chosen; if required for admission to university studies in the country of origin, the declaration of value must also specify whether the academic aptitude test, if any, was passed.

Students who were awarded a certificate after less than 12 years of schooling must also submit academic certification that they passed the following university exams:

- those of the first year in the case of 11 years of schooling
- those of the first two years in the case of 10 years of schooling.

The certificate of exams passed may be replaced by a post-secondary diploma awarded by a non-university institute of higher education abroad, duly perfected by the Representation as described above. Special provisions are made for some foreign degrees, for which applicants should refer to Annexes 1 and 2 to the [MUR Provisions](#) for the Access of Foreign Students to University Programmes in academic year 2024/2025.

B) Admission to second cycle degree programmes:

The qualification valid for access to second cycle degree programmes, in original or true copy, legalized or apostilled, accompanied by an official translation into Italian (documents in English, French and Spanish do not need to be translated into Italian) and a Declaration of Value issued by the Italian diplomatic or consular Representation of the country where the document was issued.

Statements of Comparability and Verification issued by the
Information Centre on Academic Mobility and Equivalence - CIMEA

Students who are unable to produce the Declaration of Value for their qualification may apply to the [Information Centre on Academic Mobility and Equivalence - CIMEA](#) for the Statement of Comparability and the Statement of Verification of the qualification. In the latter case, the student must still deliver the original or a true copy of the qualification.

Bando di Ammissione Corso di Laurea in Sustainable Business for Societal Challenges A.A. 2024/25

Il sottoscritto (*the undersigned*) _____

Nato a (*born in*) _____ il (*on*) _____

Dichiara (*Declares*)

Di avere superato il Test di lingua inglese B2 presso il Centro Linguistico di Ateneo

(*to have passed the B2 English language test at the Centro Linguistico di Ateneo*)

in data (*on date*) _____

Ai sensi degli artt. 46 e 47 del DPR del 28 dicembre 2000 n. 445, consapevole delle responsabilità assunte dinanzi alla legge dal presente atto e delle conseguenze che possono derivare in caso di falsa dichiarazione, reticente o contenente dati non veritieri, il sottoscritto riconosce pienamente quanto sopra e firma il medesimo atto.

(*Pursuant to Arts. 46 and 47 of the DPR of 28 December 2000 n. 445, aware of the responsibilities assumed before the law by this act and of the consequences that may arise in the event of a false declaration, reticent or containing data not true, the undersigned fully acknowledges the above and signs the same act.*)

Firenze,

Firma (*signature*)