

37. ORGANISATION, ADMINISTRATION AND MANAGEMENT FOR INNOVATING THE PUBLIC ADMINISTRATION	
Second Level	
Department of Economics and Management (DISEI)	
<i>Course reserved for Municipality of Florence employees selected under specific agreement</i>	
Course coordinator	Vincenzo Cavaliere
Organizing committee	Vincenzo Cavaliere Gaetano Aiello Elena Gori
Contact person for information regarding course organization, the schedule of classes and course content	Francesca Giannini Tel. 055 2759610 francesca.giannini@unifi.it
Practical-professional profile of the course and reference job market	<p>The course aims to develop the knowledge and skills required of middle and senior managers in the public sector, providing the conceptual and operational tools for strengthening individual and organisational work performance. Students will consolidate awareness of their role also with reference to the new challenges of the NRRP (National Recovery and Resilience Plan) and will be able to stimulate their organisation's ability to innovate.</p> <p>The course therefore aims to train personnel capable of performing management and/or managerial functions in the public administration, strongly oriented towards change and innovation, with the ability to manage complex organisational units and understand contextual requirements and system interactions.</p>
Admission requirements	Single-cycle Master's degree awarded in accordance with the system under Ministerial Decree No. 270/2004 or under Ministerial Decree No. 509/1999 or previous systems
Admission procedure	Selection based on qualifications and interview
The procedure aims to verify	The selection of participants, as provided for under Article 4 of the Agreement between Unifi and the Municipality of Florence, will be carried out and managed by the Municipality of Florence
Duration	at least 12 months
Teaching methods	In person
Language the course will be delivered in	Italian
Verification of knowledge of the language in which the course is delivered	Level B2 with certification.
Attendance requirement	Attendance is compulsory for 67% of the total hours of the programme's training activities, which will be held in Italian.
Course location	DiSEI Via delle Pandette 32, Florence, Teaching complex in Viale Morgagni 40-44 and in Via Laura 48, Florence
Foreseen lecture days	Classes will be held on weekends according to a schedule that will be established and will consider all weeks available.

Exam procedures and schedule	Course exams are marked as points out of thirty, with possible honours, or with a pass/fail mark in cases communicated to the "Segreteria Studenti Capponi e Post Laurea" Functional Unit by the Master programme coordinator. They take place two weeks after the last course lecture. The credits assigned for practical activity are awarded to the student upon certification by the Master programme coordinator that said activity was regularly completed.
Final exam	Submission of a report on practical/traineeship activities

Number of places available and enrolment fees	
Full-fee students	
Minimum no. of places	14
Maximum no. of places	16
Enrolment fee	3,050 Euros
Number of free places	
UNIFI employees	2
Single modules	
none planned	
Description of traineeship activities and training objectives	Practical experience is provided in the form of project work, with contents agreed upon with the organisation and the student's operating unit of reference, to be carried out according to the participant's "current" or possible prospective role. The aim is to facilitate organisational development and the acquisition of skills functional to achieving the training objectives. The number of hours envisaged is 375 hours carried out in the organisation of reference which, in relation to the project work content, may constitute a real proposal, albeit in project form, for organisational improvement and innovation.