



UNIVERSITÀ
DEGLI STUDI
FIRENZE

Da un secolo, oltre.

NOTICE OF ADMISSIONS to the first year of the course



SCHOOL OF BUSINESS AND MANAGEMENT

- Bachelor's Degree in **SUSTAINABLE BUSINESS FOR SOCIETAL CHALLENGES**.
[Class L-18 - Bachelor of Science in Economics and Business Management]

Academic year 2025/2026



THE RECTOR

HAVING REGARD to Law No. 241 of 2 August 1990, on *New rules on administrative procedures and the right of access to administrative documents*

HAVING REGARD to Law No. 341 of 19 November 1990, on the *Reform of University Teaching Regulations*

HAVING REGARD to Law No. 264 of 2 August 1999, on *regulations regarding access to university courses*

HAVING REGARD to Decree No. 445 of the President of the Republic of 28 December 2000, on the *Consolidated Law and Regulations on Administrative Documentation*

HAVING REGARD to Regulation (EU) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation)

RECALLED

- The *Statute* issued by Rector's Decree No. 1680 (prot. 207006) of 30 November 2018, and in particular Article 49 thereof
- The *Regulations for the student engaged in part-time teaching activities*, issued by Rectoral Decree No. 1045 (prot. 177464) of 26 August 2022
- The *University Teaching Regulations*, issued by Rectoral Decree No. 1385 (prot. 301903) of 11 December 2023

HAVING REGARD to the resolution of the Academic Senate No. 205 (prot. 34676) of 17 February 2025, which defined pursuant to Law No. 264/99 the scheduling of access to courses of study with local and national programmed numbering for the academic year 2025/2026

HAVING REGARD to *the Procedures for the entry, stay, enrolment of international students and the related recognition of qualifications, for courses in higher education in Italy*

DECREES

the issuance of the call for applications to the bachelor's degree program in **Sustainable Business for Societal Challenges** [Class L-18] for the academic year 2025/2026



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Art. 1 - Definitions of the administrative categories

EUROPEAN UNION AND EQUIVALENT STUDENTS

This category includes the following candidates:

- of any nationality belonging to the European Union
- from Norway, Iceland, Liechtenstein, the Swiss Confederation, the Republic of San Marino and the Holy See
- non-EU citizens referred to in Article 39 paragraph 5 of Legislative Decree No. 286/1998
- non-EU citizens already enrolled for the academic year 2024/2025 at an Italian university
- non-EU citizens in possession of an EU long-term resident's permit (former residence card)
- non-EU citizens in possession of a still valid residence permit for family reasons, work, political asylum, subsidiary protection, religious reasons, social protection, victims of domestic violence, calamity, special labour exploitation, acts of special civil value, special protection (art. 32 c. 3, Legislative Decree no. 25 of 28 January 2008)
- employees serving in foreign diplomatic missions and international bodies based in Italy, accredited to the Italian State or the Holy See, and their spouses and dependent children

NON-EU STUDENTS

This category includes the following candidates:

- non-EU citizens who reside abroad and do not fall under any of the conditions described above.
For more information see the [study in Italy](#) page

MARCO POLO STUDENTS

This category includes the following candidates:

- Chinese citizens who have joined the Marco Polo project and hold an Italian language certification of B1 level or higher

Please note

in case of dual citizenship, one of which is Italian, the Italian citizenship prevails

(Law No. 218, 31 May 1995, Art. 19 paragraph 2).



Art. 2 - Places available

1. The following positions are available for A.Y. 2025/2026:
 - **150** for **European Union and equivalent** students¹
(5 of which are reserved for part-time enrolment)
 - **95** for **non-EU** students²
(5 of which are reserved for part-time enrolment)
 - **5** for **Marco Polo** students³

Art. 3 - Who can apply for the competition and requirements

1. Deadlines, competition application and matriculation procedures are differentiated by administrative category and are given in the forms:
 - SHEET 1 – NON-EU STUDENTS and MARCO POLO..... p. 11
 - SHEET 2 - STUDENTS OF THE EUROPEAN UNION AND EQUIPARED..... p. 15
2. Applicants who already hold an **upper secondary school diploma**, obtained in Italy or abroad or to be obtained by the 2024/2025 school year, and who, **as of the application deadline for the competition**, shown in the individual forms, meet all of the following requirements, may apply:
 - a. **English language certification of level B2** of the European Framework of Reference
 - b. Have taken the ENGLISH TOLC - E provided by the [CISIA Consortium](#).⁴
 - c. submission of pre-enrolment application through the appropriate University database in accordance with the provisions of the ministerial regulations for access of foreign students to university courses (only for non-EU candidates and Marco Polo candidates)
3. Verification of the English language proficiency requirement may be through passing a test to be held exclusively in the presence of the CLA ([University Language Centre](#)) or through possession of a language certification issued by the following certifying bodies:
 - [British Council IELTS](#) - International English Language Testing System with a score above 5.5
 - [Cambridge English Language Assessment](#) - First (FCE) with Grade B (173-179) or Grade C (160-178)

¹ See item **STUDENTS OF THE EUROPEAN UNION AND EQUIPARED** - Definitions of the administrative categories.

² See item **NON-EU STUDENTS** - Definitions of the administrative categories.

³ See entry **MARCO POLO STUDENTS** - Definitions of the administrative categories.

⁴ CISIA (Consorzio Interuniversitario Sistemi Integrati per l'Accesso) is formed by state universities and supports universities on orientation and access, with a focus on testing and improving entry preparation.



- [Educational Testing Service \(ETS\)](#) - TOEFL iBT with scores between 72 and 94
4. Native English-speaking students are **exempt from language certification**. Native speakers are defined as students with citizenship from the following countries: Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, United Kingdom, USA.
 5. **Please note:** non-EU citizens with a residence permit for study purposes who formally renounce their studies at this, or another university lose the requirements for residence in Italy resulting in the revocation of their residence permit. In this case they must return to their country of origin and initiate pre-enrolment procedures through UNIVERSITALY.

To enter the ranking list, it is necessary:

- Have **taken** at least one **ENGLISH TOLC - E**
- **Register for the competition** through the University's online services
- Be in **possession of English language certification level B2**

check the tabs for deadlines!

Taking the TOLC alone is not sufficient to enter the rank list, it is also necessary to register for the competition as defined in the following articles. The order of completion of registering for the competition and sustaining the TOLC is irrelevant, as long as both are completed by the deadline.

Art. 4 - TOLC: what it is and how to register for the test.

1. The TOLC is an online test provided by CISIA, so to register for the test, you must log on to the appropriate page of [CISIA](#) and follow the instructions given.
2. Successful completion of at least one **ENGLISH TOLC - E⁵** is required for admission to the course in Sustainable business for societal challenges on one of the dates on the national calendar, available on the [CISIA](#) website, regardless of the mode (TOLC at university - TOLC@CASA) or university location at which they took it.
3. The schedule of TOLCs provided by the University of Florence is posted on each School's page.
4. For each test delivery date, places are limited; it is suggested that you book your participation well in advance.

⁵ More details on the structure and syllabi of TOLCs are available on the [CISIA](#) website.



Art. 5 - Application for the competition: how and when to apply

1. Users already registered for the University's online services access the [Student Career Management](#) application using SPID/CIE or - in case of a foreign user - with username and password received during registration. New users must first [register](#) and then log in.
2. The application for the competition – including the payment of the participation fee of 25.00 euros– is submitted exclusively through the University's [Student Career Management](#) application no later than the deadline indicated in each form.

HOW TO APPLY FOR THE COMPETITION

[Student career management](#) → menu → secretariat → admission test → competitions registration
→ (application filling and payment)

3. Candidates are required to verify that the payment has been correctly acquired, by the due date, in the *menu* section → *secretariat* → *payments*. If payment has not been made, you can proceed with the payment again by clicking on the invoice number.
4. Applicants who submit the application only without payment of the fee will not be placed on the ranking list and under no circumstances will late payments be accepted, even with late payment. The payment is only valid for the competition to which it refers and under no circumstances can it be used for other competitions. Under no circumstances can a refund of the contribution paid be requested.
5. All applicants must compulsorily enclose the B2-level English language certification they possess with their application by the deadline.
6. Non-EU students must also compulsorily attach the pre-enrolment receipt downloadable from the University portal valid for A.Y. 2025/2026 to their application even if submitted for a University other than the University of Florence.
7. MARCO POLO students must compulsorily attach the pre-enrolment receipt downloadable from University portal valid for A.Y. 2024/2025 even if submitted for a University other than the University of Florence.
8. After closing the application, it is no longer possible to change or cancel it.
9. After the procedure is completed, each candidate is assigned an **identification code** to be used to verify his or her ranking position.
10. Applications received in a manner and timeframe other than those stated in this article will not be accepted.



Art. 6 - Formation of rankings

1. Three separate rankings are developed, one for each administrative category.
2. For ranking purposes, the University automatically acquires from CISIA the best score obtained among the various TOLCs taken by the candidate for the chosen course.
3. There is no minimum score to enter the ranking list.
4. Candidates are placed in the rankings in order of the score obtained. In case of equal score, the candidate with the youngest age prevails.
5. The methods of management and scrolling of the rankings are given in the individual sheets.

Art. 7 - Special cases: concurrent enrolment and undergraduates of other courses of study

1. Concurrent enrolment under current regulations is allowed.
2. Undergraduate students who will graduate by Dec. 31, 2025, and have been ADMITTED must express interest in retaining their place in the rankings by emailing the [Selective Procedures office](#) by the deadline of their admission phase, or they will lose their won place.

Art. 8 - Part-time students

1. Regulations for students engaged in part-time teaching activities can be found [online](#).
2. Those interested in enrolment as part-time students must compulsorily apply during matriculation; submission does not bind the administration to grant such status.
3. Applications received in a manner and timeframe other than those stated in this article will not be accepted.
4. The assignment of part-time status is made in order of ranking.

Art. 9 - APM and Contacts

1. The Administrative Proceedings Manager is Dr. Claudio Melis, Interim Head of Student Secretarial and Selective Procedures.
2. For assistance in using the CISIA portal and booking the TOLC, see the dedicated [web page](#) on the CISIA website.
3. The [Selective Procedures office](#) should be contacted for information on the application procedure for individual competitions and for those related to matriculation/incoming transfer/course transfer.



4. For information regarding the pre-registration and visa issuance procedure, non-EU applicants living abroad and Chinese applicants of the Marco Polo Project should contact the [International Desk](#) office.
5. In keeping with the principles of self-responsibility and minimum diligence required of candidates, the administration is not responsible to candidates who contact offices or facilities other than those specified in this notice.
6. Information on University facility closures can be found [here](#).

Article 10 - Processing of personal data

1. The data controller of personal data is the University of Florence, in the person of the magnificent Rector pro tempore. The contact details of the owner and the Data Protection Officer (DPO) can be found on the webpage <https://www.unifi.it/it/home/privacy-policy>.
2. The processing of data, for the evaluation of the participation requirements, the formation of the ranking list and the subsequent matriculation, is carried out in compliance with the EU Regulation 2016/679 ("GDPR") and the current legislation on privacy and protection of personal data. In particular, the processing of personal data is carried out in accordance with the principles set forth in Article 5 of the GDPR, including lawfulness, fairness and transparency, adequacy, relevance and limitation, accuracy and updating, non-redundancy, and accountability. Information and data are processed, used, and stored for a period of time not exceeding the achievement of the purposes for which they are collected and in accordance with the obligations imposed by applicable law.
3. The information on the processing of personal data and the exercise of rights is published on the [Data Protection](#) webpage of the University website in the Information - Selections section.

Art. 11 - Final Provisions

1. This Decree is published on the University's notice board and is available [online](#). Publication shall serve as notification to interested parties for all legal purposes and consequences.
2. Participation in the competition implies full acceptance of the provisions of this notice. For anything not expressly stated, reference is made to the relevant regulations in force.
3. This administration reserves the right to exclude applicants at any time for failure to comply with the provisions and deadlines stipulated in the notice.
4. Applications for enrolment in years subsequent to the first may only be submitted by the deadline and in the manner prescribed in the appropriate notices published annually.













5. In accordance with the principles of self-responsibility and diligence, candidates are required to check deadlines, fulfil the required obligations/fulfilments, check the exact and correct fulfilment of the TOLC and the successful registration for the competition, including the acquisition of payment, in order to avoid exclusion from the competition process.

THE RECTOR
Prof. Alessandra Petrucci



SHEET 1 - NON-EU STUDENTS and MARCO POLO.

Procedure at a glance

 TAKE AT LEAST ONE ENGLISH TOLC - E	ENGLISH TOLC - E are valid. taken from 1 May 2024 to 16 May 2025
 REGISTER FOR THE COMPETITION	by 16 May 2025
 CHECK YOUR RESULT	20 to 23 May 2025 check the <i>Admission test</i> area for your test result
 RANKING PUBLICATION	29 May 2025
 ENROLMENT	31 July 2025 – 9 September 2025
 1ST RUNNING	11 September 2025 – 16 September 2025
 PARTICIPATION IN THE REPECHAGE	25 September 2025 – 30 September 2025
 FURTHER REPECHAGES and MATRICULATION	see calendar deadlines
 CLOSING OF THE RANKING	14 January 2026
 ADDITIONAL TRAINING OBLIGATIONS	see the article on OFAs READ MORE

Read the admission notice carefully!

All the information you need can be found in this announcement.



How and when to apply for the competition

Applications for the competition are submitted on or **before 16 May 2025** inclusive, according to the procedures Art. 5 of this notice.

Publication of ranking list, repechage phase and runnings

1. Deadline calendar

<i>Phase</i>	<i>START</i>	<i>END</i>
take the TOLC	1 May 2024	16 May 2025
register for the competition	notice publication date	16 May 2025
check your results	20 May 2025	23 May 2025
ranking publication	29 May 2025	
enrolment	31 July 2025	9 September 2025
first running	11 September 2025	16 September 2025
second running	18 September 2025	23 September 2025
Participation in the repechage	25 September 2025	30 September 2025
third running	2 October 2025	7 October 2025
fourth running	9 October 2025	14 October 2025
fifth running	16 October 2025	21 October 2025
sixth running	23 October 2025	28 October 2025
seventh running	30 October 2025	4 November 2025
eighth running	6 November 2025	11 November 2025
ninth running	13 November 2025	18 November 2025
tenth running	20 November 2025	25 November 2025
eleventh running	27 November 2025	2 December 2025
twelfth running	4 December 2025	9 December 2025
thirteenth running	11 December 2025	16 December 2025
fourteenth running	18 December 2025	13 January 2026
closing of the list	14 January 2026	

2. From 20 to 23 May 2025, each candidate is required to check that the result of the ENGLISH TOLC - E is available in the *Admission test* section of the [Student Career Management](#) application. If the test



result (score) is not available, candidates are required to make this known by writing an email to Selective Procedures office.

HOW TO: CHECK TEST RESULT

Student career management → menu → secretariat → admission test

After 23 May 2025, requests for result verification will not be considered for ranking purposes.

3. The rankings for each degree programme are published on **29 May 2025** on the University's restricted access programmes page. Applicants are required to check their status by accessing their personal page in Student Career Management.

HOW TO: CHECK THE STATUS

Student career management → menu → secretariat → admission test

4. Applicants may be in one of the following **states**:

- **ADMITTED:** place winner
- **QUALIFIED:** in ranking waiting for possible runnings
- **CANCELLED:** those who have lost the right to matriculation

6. The ADMITTED candidates must both apply for matriculation or course transfer exclusively through the online procedure and pay the relevant fees by the deadline indicated in the deadlines calendar. Merely submitting the application without payment will result in the loss of the place. Under no circumstances are late payments allowed, even with late payment fee.

HOW TO: STANDARD MATRICULATION/INCOMING TRANSFER/CAREER SHORTENING

Student Career Management → menu → secretariat → matriculation → type choice (proceed up to and including payment)

HOW TO: COURSE TRANSITION

Student Career Management → menu → career → course transition application (proceed up to and including payment)

An ADMITTED candidate who fails to make any operation by the deadlines is considered tacitly renounced (CANCELLED) and permanently forfeits his or her place and right to register for the course.

7. QUALIFIED candidates must wait for the rankings to run by checking—according to the schedule of deadlines—if their status changes as a result of the running.

HOW TO: CONSULT THE RUNNING OF THE RANKING

Student Career Management → menu → secretariat → admission test (for list of admitted/non-admitted select the appropriate degree programme)



As of 25 September 2025, applicants with the status of QUALIFIED who are interested in matriculation must **APPLY FOR REPECHAGE** by 30 October 2025, until 11:59 p.m.

HOW TO: APPLY FOR REPECHAGE

Student career management → menu → secretary → admission test → submit application

Please note: only those who apply for repechage will participate in the subsequent runnings

A QUALIFIED candidate who has not applied for repechage by the deadlines is considered tacitly renounced (CANCELLED) and permanently forfeits his or her place and right to register for the course.

8. No personal communication is sent, so all applicants are required to check the ranking list and subsequent running in the ways described above.
9. The rankings close on 14 January 2026.











Additional educational obligations (OFA) and how to fulfil them

1. Following the taking of the ENGLISH TOLC - E students who score less than 11 points out of the total will be assigned Additional Educational Obligations (OFA).
2. Details on how to fulfil OFA are available at the [School of Business and Management](#) webpage.



SHEET 2 - STUDENTS of the EUROPEAN UNION and EQUIVALENT.

Procedure at a glance

 TAKE AT LEAST ONE ENGLISH TOLC - E	ENGLISH TOLC - E are valid. taken from 1 May 2024 to 13 June 2025
 REGISTER FOR THE COMPETITION	by 13 June 2025 included
 CHECK YOUR RESULT	17 to 20 June 2025 check the <i>Admission test area</i> for your test result
 RANKING PUBLICATION	26 June 2025
 ENROLMENT	31 July 2025 – 9 September 2025
 1ST RUNNING	11 September 2025 – 16 September 2025
 PARTICIPATION IN THE REPECHAGE	25 September 2025 – 30 September 2025
 FURTHER REPECHAGES and MATRICULATION	see calendar deadlines
 CLOSING OF THE RANKING	14 January 2026
 ADDITIONAL TRAINING OBLIGATIONS	see the article on OFAs to learn more

Read the admission notice carefully!

All the information you need can be found in this announcement.



How and when to apply for the competition

Applications for the competition are submitted on or **before 13 June 2025** inclusive according to the procedures Art. 5 of this notice.

Publication of ranking list, repechage phase and runnings

1. Deadline calendar

<i>Phase</i>	<i>START</i>	<i>END</i>
take the TOLC	1 May 2024	13 June 2025
register for the competition	notice publication date	13 June 2025
check your results	17 June 2025	20 June 2025
ranking publication	26 June 2025	
enrolment	31 July 2025	9 September 2025
first running	11 September 2025	16 September 2025
second running	18 September 2025	23 September 2025
Participation in the repechage	25 September 2025	30 September 2025
third running	2 October 2025	7 October 2025
fourth running	9 October 2025	14 October 2025
fifth running	16 October 2025	21 October 2025
sixth running	23 October 2025	28 October 2025
seventh running	30 October 2025	4 November 2025
eighth running	6 November 2025	11 November 2025
ninth running	13 November 2025	18 November 2025
tenth running	20 November 2025	25 November 2025
eleventh running	27 November 2025	2 December 2025
twelfth running	4 December 2025	9 December 2025
thirteenth running	11 December 2025	16 December 2025
fourteenth running	18 December 2025	13 January 2026
closing of the list	14 January 2026	

2. From 17 to 20 June 2025, each candidate is required to check that the result of the ENGLISH TOLC-E is available in the *Admission test* section of the [Student Career Management](#) application. If the



test result (score) is not available, candidates are required to make this known by emailing the [Selective Procedures office](#).

HOW TO: CHECK TEST RESULT

[Student career management](#) → menu → secretariat → admission test

After 20 June 2025, requests for result verification will not be considered for ranking purposes.

- The rankings for each degree programme are published on **26 June 2025** on the University's restricted access courses page. Applicants are required to check their status by accessing their personal page in Student Career Management.

HOW TO: CHECK THE STATUS

[Student career management](#) → menu → secretariat → admission test

- Applicants may be in one of the following **states**:
 - ADMITTED**: place winner
 - QUALIFIED**: in ranking waiting for possible runnings
 - CANCELLED**: those who have lost the right to matriculation
- The ADMITTED candidates must both apply for matriculation or course transfer exclusively through the online procedure and pay the relevant fees by the deadline indicated in the deadlines calendar. Merely submitting the application without payment will result in the loss of the place. Under no circumstances are late payments allowed, even with late payment fee.

HOW TO: STANDARD MATRICULATION/INCOMING TRANSFER/CAREER SHORTENING

[Student Career Management](#) → menu → secretariat → matriculation → type choice (proceed up to and including payment)

HOW TO: COURSE TRANSITION

[Student Career Management](#) → menu → career → course transition application (proceed up to and including payment)

An ADMITTED candidate who fails to make any operation by the deadlines is considered tacitly renounced (CANCELLED) and permanently forfeits his or her place and right to register for the course.

- QUALIFIED candidates must wait for the rankings to run by checking—according to the schedule of deadlines—if their status changes as a result of the running.

HOW TO: CONSULT THE RUNNING OF THE RANKING

[Student Career Management](#) → menu → secretariat → admission test (for list of admitted/non-admitted select the appropriate degree programme)



As of 25 September 2025, applicants with the status of QUALIFIED who are interested in matriculation must **APPLY FOR REPECHAGE** by 30 October 2025, until 11:59 p.m.

HOW TO: APPLY FOR REPECHAGE

Student career management → menu → secretariat → admission test → submit application

Please note: only those who apply for repechage will participate in the subsequent runnings

A QUALIFIED candidate who has not applied for repechage by the deadlines is considered tacitly renounced (CANCELLED) and permanently forfeits his or her place and right to register for the course.

7. No personal communication is sent, so all applicants are required to check the ranking list and subsequent running in the ways described above.
8. The rankings close on 14 January 2026.

Additional educational obligations (OFA) and how to fulfil them

1. Following the taking of the ENGLISH TOLC - E students who score less than 11 points out of the total will be assigned Additional Educational Obligations (OFA).
2. Details on how to fulfil OFA are available at the [School of Business and Management](#) webpage.